

Indiana DeMolay's

**Conclave 2017
Registration Packet**

DePauw University
Greencastle, Indiana

June 29 – July 2, 2017

Introduction

Greetings Brothers,

As you know, Conclave is quickly approaching. It is only a few months away. Within this packet you will find the following:

- General Rules and Regulations
- Registration site information
- Housing forms
- Ritual Competition information
- Sweepstakes Rules



Section I - General Information

Registration Information

What is new this year?

-Newish campus. We're going back to DePauw –New dining hall and new company running their dining services. Open swimming is coming back (hopefully)! –New format for the opening session that will be informal, short, and fun! We are working with DePauw to finalize the schedule so more details will be sent when we know more.

Who is eligible?

Active DeMolays, Senior DeMolays, properly certified Advisors, Chapter Sweethearts and Princesses, and their Chaperones are eligible to register and attend the 2017 Indiana DeMolay Conclave, provided their attendance meets with the approval of the Chapter Advisor of their home chapter, the Conclave staff and the Executive Officer. All registrants must abide by the rules, regulations and policies of the Indiana DeMolay Conclave and DePauw University, and pay the prescribed fees. See the Conclave Director or the Executive Officer if you have a question or concern regarding eligibility.

How much does it cost?

All persons attending Conclave must pre-register and mail the required registration fee of \$130 no later than June 9, 2017. After June 9th, the fee is \$150. The last day to register is June 22nd. This fee includes housing, meals and activity costs.

What if I can't go, but I already registered?

Substitutions can be made only if prior arrangements are made with the Conclave Director. Cancellations received before the June 21st final deadline will be refunded. Refunds will not be available after the final registration deadline of June 21, 2017.

How should my Advisor register our Chapter?

1. Ensure that your Chapter Advisor has verified that the Registration Form, Medical Release Form, and Housing Form are all correct and has reviewed the Registration Checklist included in this mailing.
2. The Chapter Advisor should register the attendees on the website and file those forms to bring to Conclave for their records.
3. Send in ONLY the housing form(s) in one envelope with **one check** by the deadline to the DeMolay office. The address is on the bottom of the registration checklist.

What time should we arrive?

All participants are encouraged to arrive on Thursday, June 29 at DePauw University in DePauw between 5:00 p.m. and 7:00pm. If for any reason, a participant cannot arrive during the normal registration period, prior arrangements must be made with the Conclave Director.

Additionally, the expectation and requirement is that all Active DeMolays and Advisors registered for Conclave will be on the campus the entire weekend. **Anyone who needs to leave the campus MUST contact a member of Conclave staff and inform them who is leaving, the reason they are leaving, and set an expectation for a time for return.** There may be situations where an Advisor needs to drive a participant to receive medical attention and taking care of our people is our top priority. However, we also need to make sure we can get in touch with everyone associated with a Chapter in case of any type of emergency situation. Simply inform the staff if someone from your Chapter is leaving campus for any reason.

What should we bring?

Each participant will be responsible for bringing his or her own bed linens (*none are provided*), clothing, toiletries and personal items. They should also bring additional money for snacks, pizza, souvenirs and miscellaneous items.

What should I wear?

So you can bring the proper clothes we have broken it into two categories:

1. *Casual* -- Informal dress in good taste, which includes shirts with sleeves, shoes, tennis shoes, sandals, and shorts, jeans or slacks. DeMolay T-shirts are encouraged.
2. *Semi Formal* – The attire for the Ritual competition, Banquet and Installation on Saturday evening will be shirt & tie with slacks and dress shoes. Coats are encouraged, but optional.

Chapter Advisors will be responsible for the attire of their Chapter Sweethearts and Princesses.

(DeMolays should bring proper clothing for their respective athletic and ritual competitions and for any free time.)

Some items on the schedule are marked as mandatory. What does this mean?

Every registered person at Conclave has to go for each item that is marked as mandatory. This means you have to be there for that event in its entirety.

Administrative Information

Where do we sleep?

We will be staying in a dormitory in which all rooms are air-conditioned (weather permitting). Remember, NO bed linens are provided! You must provide your own bed linens and toiletries.

With whom do we room?

You will room with members of your Chapter. Please work with your Chapter Advisor for final determination of roommates. The female registrants at Conclave will all be housed together in an area that is separate from the male registrants.

*****MALE REGISTRANTS ARE NOT ALLOWED INTO THE FEMALE HOUSING SECTION NOR WILL FEMALES BE ALLOWED IN THE MALE HOUSING AREAS*****

If there is a concern over the safety of someone of the opposite sex, everyone is asked to find a member of the Conclave staff, an Advisor or a Chaperone immediately.

Where do we eat?

All meals are paid for with the registration fee and will be served by the DePauw Food Service. The first residence hall meal to be served will be breakfast on Friday morning, June 29. The last meal to be served will be breakfast on Sunday morning, July 2.

Can I vote?

Each Chapter attending Conclave is entitled to a maximum of four (4) votes per Chapter. Voting delegates will be registered with the state during the Conclave weekend. Information will be given to you at Conclave regarding their registration.

What about supervision?

AT LEAST ONE CERTIFIED ADVISOR **MUST** ATTEND CONCLAVE FOR EVERY 10 DeMOLAYS. Each Advisor will be responsible for every member of the Chapter at all times. In an effort to ensure everyone has the opportunity to attend Conclave, any chapter, or member, which is not accompanied by the appropriate number of Advisors, needs to contact Indiana DeMolay Headquarters to be assigned an Advisor for the weekend.

Are there Rules and Regulations?

All participants, regardless of age, must properly complete the Medical Release form. These forms need to be kept with your chapter advisor at Conclave.

The use or possession of alcohol, drugs, or weapons (i.e. guns, knives, fireworks, etc.) is strictly prohibited

A participant's failure to comply with any local, state or federal laws, or Conclave rules and regulations may result in a forfeiture of the member's and/or Chapter's privilege of attendance and participation at this Conclave or at future Indiana DeMolay programs and activities.

The Indiana DeMolay Code of Conduct is also in effect for Conclave. All Conclave participants must adhere to the Code of Conduct at all times.

What about pranks and other “fun” activities?

Any damage resulting from pranks or any cleanup that needs to be done by the Conclave Staff or the University’s housekeeping staff will result in the Chapter or Chapters involved being invoiced for charges.

What else can we be billed for?

Anything that causes the University to bill Indiana DeMolay for will be passed on to the responsible party or parties. In the past, we have been billed for damaged doors, broken windows, replacing torn screens, cleaning up silly string and shaving cream, replacing missing furniture, moving furniture to its original position, etc.

Competition information.

Do all DeMolays have to compete in ritual and athletic events?

Each DeMolay must participate and perform one part in the ritual competition but DeMolays do not have to participate in the athletic events if they do not wish to.

Section II - Competitions

GENERAL INFORMATION

When will the Ritual Competition be held this year?

The competition is currently scheduled for Friday evening. The competitions will begin at 6:30 PM and will end at 8:30 PM. These times are approximate. More information will be passed out when Chapters register at Conclave on Thursday evening.

How many can I do?

You may compete in **two** total parts listed below. Competitors are encouraged to complete their parts as early as possible to ensure that everyone has a chance to participate.

Ritual Competition

What Competitions are there?

1st Preceptor	Master Councilor	Master Inquisitor	Initiatory Degree Obligations
2nd Preceptor	Senior Councilor	Senior Inquisitor	DeMolay Degree Obligations
3rd Preceptor	Junior Councilor	Junior Inquisitor	Ceremony of Light
4th Preceptor	Senior Deacon	Jacques DeMolay	Flower Talk
5th Preceptor	Marshal	Geoffrey de Charney	Magnificent 7
6th Preceptor	Chaplain	Orator	
7th Preceptor			

So who can participate in the Obligations?

Great question. The obligations are parts that all DeMolays should know and offering these parts gives all DeMolays the chance to compete in these important parts.

What are the rules?

Every DeMolay attending Conclave is **REQUIRED** to compete in at least one ritual part but can sign up for two parts and must have a credible score (750 points) in at least one part in order to be eligible to medal in athletic competition. Special performance issues may be discussed with the judges in advance. Performance issues might include members with learning disabilities, new members, etc. Ritual judges will have the authority to pass a ritual performance for a young man not scoring 750 points because of special circumstances. As appearance will be judged, it is recommended that a minimum of a shirt and tie be worn for competition. If you have any questions prior to or at Conclave about the ritual competition, please contact the DeMolay office at info@indianademolay.org. The following competitions will be available:

Individual Preceptors

The part in the Initiatory Degree beginning with “**I place in the Crown of Youth...**” and ending with the end of the paragraph.

Master Councilor

The part in the Initiatory Degree beginning with “**My friends, I welcome you...**” and ending with “**...the contempt of all good men.**”

Senior Councilor

The part in the Initiatory Degree beginning with “**My Brothers, the West...**” and ending with “**receive final instruction.**”

Junior Councilor

The part in the Initiatory Degree beginning with “**My Brothers, you are...**” and ending with “**...receive further instruction.**”

Senior Deacon

The part in the Initiatory Degree beginning with “**My friends you desire...**” and ending with “**...in the comradeship of our chapter.**”

Marshal

The part in the Initiatory Degree beginning with “**My friends, I have...**” and ending with “**...Brother Stewards, you will take charge of the candidates.**”

Chaplain

The entire part of all 3 prayers (Opening, Nine O'clock Interpolation, and Closing beginning with “**Our Father, Who art in Heaven...**” and ending with “**...we shall bring no discredit upon it. Amen.**”

Master Inquisitor- Entire part

The entire part in its entirety beginning with “**My Brothers of the Commission ...**” and ending with “**...hath either of you anything to say?**”

Senior Inquisitor - Entire part

The entire part in its entirety beginning with “**Sir Master Inquisitor, shall...**” and ending with “**...of thine unsuspected brethren?**”

Junior Inquisitor - Entire part

The entire part in its entirety beginning with “**If this be not heresy...**” and ending with “**right of the Master Inquisitor.**”

Jacques DeMolay - Entire part

The entire part beginning with “**The charges are monstrous...**” and ending with “**...I defy thee for the final time. Farewell!**”

Geoffrey de Charney

The entire part in the DeMolay Degree beginning with “**Master Inquisitor, before the vote...**” and ending with “**...blood of noble men.**”

Orator – Entire part

The entire part beginning with “**My friends, the degree...**” and ending with “**...will have been attained.**” Plus “**We hail thee, noble martyr...**” and ending with “**...as nobly as thou hast died.**”

Initiatory Degree Obligation

The part will begin with, “**I, (competitor's name), in the...**” and ending with “**...So help me God.**”

DeMolay Degree Obligation

The part will begin with, “**I, (competitor's name), do solemnly....**” and ending with “**...So help me God.**”

Ceremony of Light

The entire part beginning with, “**I stand before you... .**” and ending with “**...lies your purpose for living.**”

Flower Talk

The entire part beginning with, “**My Brothers, you have just been permitted... .**” and ending with “**...as to be worthy of your mother’s love.**”

Magnificent 7

All seven preceptors given in numerical order beginning with Filial Love - “**I place in the Crown of Youth...**” and ending with the end of the Patriotism paragraph.

Sweepstakes Award Rules

There will be three Sweepstakes Awards at Conclave 2017. The winner of the Ritual Sweepstakes will be the Chapter that scores the most points in the Ritual tournament while the Athletic Sweepstakes will go to the Chapter scoring the most points in those events.

*****Every DeMolay attending Conclave is REQUIRED to compete in at least one ritual part and must have a credible score (750 points) in at least one part in order to be eligible to medal and earn points in athletic competition.*****

If a DeMolay does not score 750 points in at least one ritual part, he will not earn any medals or score any Sweepstakes points in Athletics. If he is on a team, that team will not earn any points either.

Ritual Sweepstakes Scoring

For each individual medal won, points will be awarded to the chapter of the medal winner as follows:

First Place	3 points
Second Place	2 points
Third Place	1 point

Athletic Sweepstakes Scoring

Individual Competitions:

For each DeMolay who finishes in first, second or third place, points will be awarded to the Chapter of the medal winner as follows:

First place	3 points
Second place	2 points
Third place	1 point

Team Competitions:

For each team that places in first, second, or third, points will be awarded to the Chapter as follows:

First place team	3 points
Second place team	2 points
Third place team	1 point

Points are awarded per team not per competitor on the team. For example, a 4 member team earning a Gold medal for first place earns 3 points total, not 12 points.

Overall Sweepstakes Scoring

Total ritual points earned by a chapter are added to athletic points earned by a chapter to determine overall sweepstakes winner

Housing Request Form

This form is to be mailed with your check to Indiana DeMolay or you can scan it and email it to info@indianademolay.org. The Conclave staff will assign room assignments for registrations received without this form. NOTE: All members need to be housed together by age.

Chapter Name: _____

Room 1	Ages	Room 2	Ages
Names		Names	
_____	_____	_____	_____
_____	_____	_____	_____

Room 3	Ages	Room 4	Ages
Names		Names	
_____	_____	_____	_____
_____	_____	_____	_____

Room 5	Ages	Room 6	Ages
Names		Names	
_____	_____	_____	_____
_____	_____	_____	_____

Room 7	Ages	Room 8	Ages
Names		Names	
_____	_____	_____	_____
_____	_____	_____	_____

Room 9	Ages	Room 10	Ages
Names		Names	
_____	_____	_____	_____
_____	_____	_____	_____

Conclave 2017 Ritual Registration Form

Please list the names of the DeMolays who will be competing in each part (up to 2 parts). Keep this sheet for your records, but the registration for ritual will be done electronically like the registrations.

1st Preceptor _____

2nd Preceptor _____

3rd Preceptor _____

4th Preceptor _____

5th Preceptor _____

6th Preceptor _____

7th Preceptor _____

Master Councilor _____

Senior Councilor _____

Junior Councilor _____

Senior Deacon _____

Marshal _____

Chaplain _____

Master Inquisitor _____

Senior Inquisitor _____

Junior Inquisitor _____

Jacques DeMolay _____

Guy of Auvergne _____

Orator _____

Initiatory Degree Obligation _____

DeMolay Degree Obligation _____

Ceremony of Light _____

Flower Talk _____

Magnificent 7 _____

Each DeMolay must compete and meet a minimum score in order to be eligible to win medals in the Athletic competition. A DeMolay may NOT compete in a part that he has not registered for. A penalty will apply to a Chapter/competitor for registering for parts and failing to compete in all parts signed up for.

IT'S YOUR RESPONSIBILITY TO KNOW WHAT IS REQUIRED OF YOU FOR EACH PART IN THE RITUAL COMPETITION!

Registration checklist

Each Chapter must do the following when preparing for Conclave:

- Register online for each participant at Conclave
- Each registrant must complete the Medical Release Form.
- Signatures of Chapter Advisor on all Medical Release forms
- Chapter Advisor needs to bring the medical release forms to Conclave for their own records
- Every DeMolay understands that he MUST perform a ritual part
- A completed housing request form emailed or postal mailed to the office
- ONE check to cover the costs of all registrants.

One Advisor should enter each registrant on our registration site:

<http://indianademolay.org/conclave/>. Since we are using electronic registration, please mail only the completed housing form and check to:

**Indiana DeMolay
PO 44107
Indianapolis, IN 46244**

All persons attending Conclave must pre-register and mail the required registration fee of \$130 no later than June 9, 2017. After June 9th the cost is \$150. The deadline to register is June 21st. This fee includes housing, meals and activity costs. **No registrations will be accepted or cancelled after June 22.**